



St Bede's Catholic High School

Strangers Approaching Children

STRANGERS APPROACHING CHILDREN - REPORTING PROCEDURE

If a pupil or parent/carer reports an incident you must:

1. Inform the Headteacher, Assistant Headteacher in charge of Pastoral care or another member of the Leadership team.
2. If appropriate, a member of the Leadership Team will immediately call the local police.
3. Inform the local authority in order that they may warn other schools.
4. Year Leaders to be informed. Parents of pupil to be informed and incident logged on their Sims record. Pupils to be informed before end of the school day via Parentmail.
5. If Children Schools and Families contact school regarding strangers approaching children, all pupils must be informed before they leave school that day or as soon as possible thereafter.

NOTE:

If you consider it to be an emergency situation **ALWAYS TELEPHONE (9) for an outside line then 999** first then proceed with other points above.